

City of Wahoo  
 Wahoo Parks and Recreation Department  
**APPLICATION FOR USE OF FACILITIES**



Date \_\_\_\_\_

**Please check the facility/area for which you are applying to use:**

- Outdoor Facilities:  Smith Park Shelter  Placek Park Shelter  Hackberry Park Shelter  
 Sam Crawford Field  Hackberry Ball Fields  Scout House
- Indoor Facilities:  Gym  Meeting Room  Pool  Senior Center  
 Fitness Room  Racquetball Court  Other \_\_\_\_\_

Name of Renter (Individual or Organization) \_\_\_\_\_

Contact Person or Representative \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone: Daytime ( ) \_\_\_\_\_ Evening ( ) \_\_\_\_\_

Fax: ( ) \_\_\_\_\_ E-mail address \_\_\_\_\_

**FACILITY REQUEST INFORMATION**

Name of Event (if applicable) \_\_\_\_\_

<u>Day</u>	<u>Date</u>		<u>Hours</u>	
_____	_____	from	_____ am	_____ am
_____	_____	from	_____ pm	_____ pm
_____	_____	from	_____ am	_____ am
_____	_____	from	_____ pm	_____ pm

Any admission fees or ticket prices to be charged? \_\_\_\_\_ Estimated Attendance? \_\_\_\_\_

I, \_\_\_\_\_, having read and agreed to the policies and regulations set forth by the Wahoo Parks and Recreation Department and the City of Wahoo on the back of this agreement, request permission for the use of Parks and Recreation facilities for the purpose as described above.

\_\_\_\_\_  
 Applicant's Signature

\_\_\_\_\_  
 Parks and Recreation Director

\_\_\_\_\_  
 Organization

Return to: Wahoo Parks and Recreation Dept.  
 310 N. Linden St.  
 Wahoo, NE 68066

*OFFICE USE ONLY*

Rental Fee \$ \_\_\_\_\_ Deposit Fee \$ \_\_\_\_\_ Received by \_\_\_\_\_

Method of Payment:  Check # \_\_\_\_\_  Cash  Crd. Card Copies to: Director / Parks Supt. / Office Mgr.

### **Park Policies & Regulations**

1. Alcoholic beverages and fireworks are prohibited in all Wahoo parks.
2. Motor vehicles are restricted to established roads and parking lots. No parking or driving on grass areas.
3. No fires are permitted except in grills.
4. Nothing shall be sold, distributed, exhibited, or displayed without prior permission from the Parks and Recreation Director.
5. Shelter renters are responsible for picking up the area. Please utilize trash receptacles.
6. If using picnic tables, please put them back where they were originally located.
7. All Wahoo parks are open from 6am until 10pm daily.
8. A \$50 deposit fee shall be collected for all shelter reservations. The deposit fee will be returned unless damage is inflicted to the shelter, turf, or park equipment.
9. The City of Wahoo reserves the right to revoke any permit for facility use at any time.
10. No pets are permitted in any designated playground area. No pets are permitted in Hackberry Park or Sam Crawford Field. Pets must be on a leash in all City parks except Cook's Park where they are allowed without a leash.

### **Civic Center Policies & Regulations**

1. All facility patrons must be members or pay the daily, non-member fee.
2. Enter and exit through the main front entrance doors only. Marked fire exit doors are for emergency use only.
3. Children under 8 years of age must be accompanied and directly supervised by an adult (19 & older) at all times.
4. Food and drink is permitted in the meeting room and game room only.
5. Appropriate footwear must be worn when using any recreation area. On court surfaces, only non-marking shoes are permitted.
6. Tobacco products (smoking and smokeless) and sunflower seeds are not permitted
7. No loud, boisterous activity is allowed including running and bouncing balls in the hallways. Radios and CD/cassette players may only be used with headphones.
8. No profanity or abusive, threatening language or behavior is permitted.
9. No pets are allowed except for service animals.
10. No roller blading/skating or skateboarding is allowed in the facility.
11. No spitting or snotting in the facility.
12. No dunking on any basketball hoop (gym or pool).
13. Any loss or damages to the facility or equipment due to the renter's use will be the renter's responsibility.
14. Prior arrangement must be made with the Parks and Recreation Director before any equipment/property is left in the Civic Center. The Parks and Recreation Department assumes no responsibility for items left in the facility.
15. The City of Wahoo is not responsible for lost or stolen articles.
16. The City of Wahoo reserves the right to revoke any permit for facility use at any time.

### **Weight Room & Fitness Room Rules**

1. Must be 15 years of age to use the weight or fitness rooms without an adult (19 & older) present.
2. Children in 7th and 8th grade may use weight room only when accompanied by an adult (19 & older).
3. Children ages 13 & 14 may use fitness room only when accompanied by an adult (19 & older).
4. All weights and dumbbells should be returned to their proper place on the racks. No equipment is to be moved from its designated area or to leave the weight room.
5. All free weight users should have at least one spotter. Do not hesitate to ask for assistance or for a spot from any staff member on duty.
6. Proper workout apparel is required including a shirt and shoes at all times.
7. There is a 30 minute time limit on all cardiovascular equipment (i.e. treadmills, bikes, steppers, etc.)

### **Pool Rules**

1. In accordance with state regulations, must be 16 years of age to use the pool without an adult (19 & older) present.
2. In accordance with state law, a shower must be taken before entering the pool.
3. A swimsuit must be worn at all times (no cutoff jeans or t-shirts).
4. Diving into the pool is prohibited. Running, rough housing, and loud, boisterous activity are prohibited.
5. Kickboards, water dumbbells, and other aquatic fitness equipment may only be used for lap swimming, fitness classes, or swim lessons.
6. Small, soft water toys are allowed, however inner tubes, rafts, or any other inflatable toys are not allowed.
7. Only approved aquatic balls in the pool area (available at pool).
8. Anyone not yet toilet trained must wear swim diapers.

### **Whirlpool Rules**

1. In accordance with state regulations, must be 16 years of age to use whirlpool without an adult (19 & older) present.
2. Maximum occupancy of 5 people (adults & children) in the whirlpool at one time.
3. Anyone not yet toilet trained must wear swim diapers.
4. Observe a reasonable time limit (e.g. 15 minutes).

### **Racquetball Court Rules**

1. Must be 13 years of age or older to use the racquetball courts without an adult (19 & older) present.
2. Proper eyewear/goggles are required at all times.
3. Racquetballs, racquets, and goggles are available at the front desk and may be checked-out.